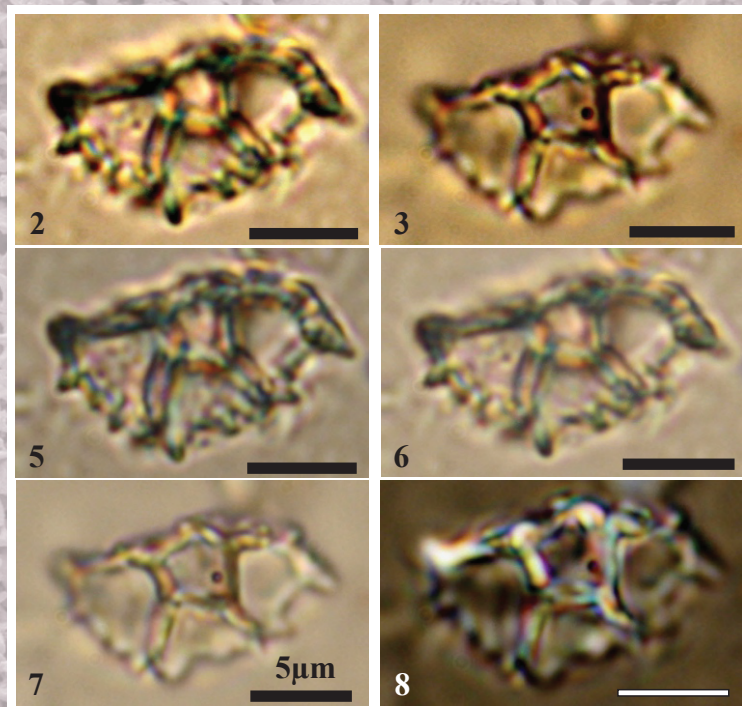


Journal of Nannoplankton Research

volume 37 | issue 1 | april 2017



International
Nannoplankton
Association

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Founded 1979

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* This is a new post to be formally proposed at the INA 16 conference

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We publish peer-reviewed scientific articles concerning all aspects of nannoplankton research, and especially encourage papers and notes on new taxa and new techniques. We aim to publish articles within 6–12 months of submission. You will be provided with a free PDF of your article (reprints are not available). Published articles also appear in digital form on the INA website: <http://ina.tmsoc.org/JNR/JNRcontents.htm>. All articles should be submitted to the Editor-in-Chief.

The *JNR* is valid for description of new taxa, as long as these are in accordance with the rules of the current *International Code of Nomenclature (ICN) for algae, fungi and plants*. Articles should be clearly and concisely written in English, with an informative title. The article should contain a short abstract, giving a comprehensive overview of the article, and up to 10 keywords.

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Submit manuscripts electronically to the Editor-in-Chief in a format that can be annotated by the reviewers, ideally a Word file of the text and a PDF file containing figures/plates/tables. The file names should comprise your surname and date of submission. Use 12-point font and double line-spacing, and number the lines and pages.

The reviewers and Editor-in-Chief will correct minor problems with the English and grammar of non-native speakers, but it is suggested that, if necessary, non-native speakers have their manuscripts checked by a confident English-speaker before submission, to avoid problems with ambiguity in the text.

If the manuscript is accepted for review you will receive a link to your submission folder. Please save this link for future access, as this folder will allow you to view your submission and reviews, upload revisions and view proofs of your article.

Taxonomy: Taxonomic descriptions should follow the latest *JNR* format. Taxonomic lists are not accepted; any taxonomic notes or discussions should be included in a systematics section in the paper. Do refer readers to an up-to-date taxonomic reference, such as Bown (1998) or *Nannotax3*. Note that *Nannotax3* is the official taxonomic resource of the INA and can be accessed at <http://ina.tmsoc.org/Nannotax3/index/html>.

References: References should be in alphabetical order by author, then year, and must follow the *JNR* style (as seen in the most recent issues) using full references, not abbreviations. All (but only) references used in the

text must appear in the reference list. You do not need to cite taxon author references. Note that references to *Nannotax3* require a date, as this site changes regularly to accommodate the most recent developments in taxonomy. See <http://tmsoc.org/Nannotax3/ntax-citation.html> for more information and how to reference individual taxa.

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Text: Remove page and line numbers, page breaks, columns, footnotes and headers. Do not embed figures or tables into the text. Do italicize species names and *et al.* Remember to thank your reviewers in the acknowledgements - the review process is essential to furthering our science, and it commonly takes a day of unpaid time to review a manuscript thoroughly.

Figures: Submit as individual TIFF, JPEG, PDF or, if possible, CorelDraw files (500dpi minimum). Figures may be submitted in color for the digital publication, but ensure these figures are clear when printed in black and white. Use of color for printed articles can be discussed with the Editor-in-Chief. Avoid using unusual or multiple fonts (Verdana, Calibri and Helvetica are recommended). Captions must be succinct. Figures may be reduced in size in the *JNR*, so check that font sizes are adequate.

Tables: (Including range-charts) should be submitted in Excel. The *JNR* reserves the right to provide large biostratigraphic charts as appendices in PDF format only. Note that all distribution charts should contain all information, not selected taxa.

Plates: Submit as individual TIFF, JPEG, PDF or, if possible, CorelDraw files (500dpi minimum). A scale-bar must be provided on each plate. Taxon names and sample numbers should appear on the plate, below each image, in 8-point sans-serif font. Figure numbers (not letters) should appear in one corner of each image. Other necessary information can also be added to the plate.

JNR and *Nannotax3*

As general policy, relevant content published in the *JNR* will also be used on the *Nannotax3* website with full referencing. In particular, new taxa and images published in the *JNR* will routinely be incorporated into the *Nannotax3* website. This means your contribution will be used as widely as possible. If you do not wish for your images to be used on the website, please explain this to the Editor-in-Chief when making your final submission.

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